



Travel & Data Funding

As of September 1, 2022

Purpose

Travel and data funding is meant to advance a graduate student's research through delivering a paper at a relevant conference or acquisition of relevant data. For the purposes of funding, the student must be a presenter or discussant at the conference, not merely an attendee. Travel expenses are reimbursed while data funding will be distributed as an award. Funds are limited; therefore, funding priority is given to students who have not received such travel or data support from these funds in the past. Submission of an application does not guarantee funding. Payments may be subject to taxes.

Please note other changes to policy and procedures below.

Travel Expense Reimbursement

The LIFETIME per student maximum on travel funding is \$1,000
Reimbursement requests may be made in the following categories:

- Maximum domestic travel is \$400.
- Maximum international travel is \$800.

Data Award

The LIFETIME per student maximum on data awards is \$3,000

- Applications must include.
 1. One paragraph description of data project.
 2. One paragraph description of how the money will be spent including a budget breakdown.
 3. An email from supervising faculty member discussing the merits of the request

Application deadline is Friday of 8th week of quarter; applications should include a budget breakdown of expenses. Decisions on applications submitted online will be made by early 9th week; email announcements will go out shortly after that. Travel reimbursements are made only after expenses are incurred. Data awards require no receipts.